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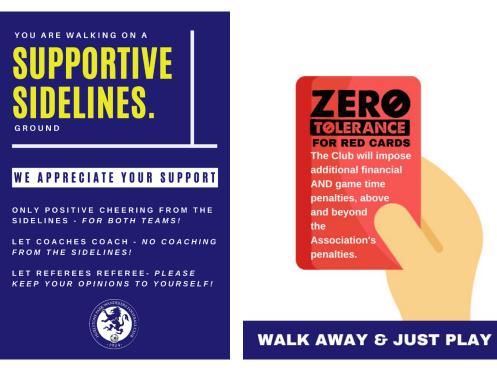
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#### **HPW Culture**

Hurlstone Park Wanderers is a community club, that promotes playing football in an inclusive manner, with respect for opponents, officials, and for the love of the game.

#### Key Values

- Fair Play
- Equal Opportunity
- Inclusive and welcoming
- · Respectful to all involved in the game
- Enjoyment





### Welcome

Thank you for volunteering for this role

- ✓ Your role is to support and organise your team and get them ready to be on the pitch to play, to uphold the values of HPW and the rules of Football Canterbury, to be a role model for your team and your supporters.
- ✓ You will also be a reporter and a recorder for your team within the Dribl (the competition management app) and be responsible for organising referee payments where applicable
- ✓ You will need to know the <u>rules of the</u> <u>competition</u> (or know who to ask)
- ✓ You will need to report any incidents to the club as soon as possible





#### **Key Contacts**

- ✓ General Age-related matters Age Coordinators
- Competition matters <u>Age Coordinators</u>
   <u>& Competition Secretary (Sinead Sheils)</u>
- ✓ Registration <u>Registrar (Steve</u> <u>Cumming)</u>
- ✓ Complaints/concerns President (Rosalie), Club Secretary (Robin), Member Protection Officer (Edel), Age Coords
- ✓ Gear <u>Gear Coordinator (Dave Tartak)</u>
- ✓ Coaching <u>Coaching Coordinator (Terry</u> <u>Wong)</u>

Queries and concerns about ALL matters should be directed through the Club.

Do not contact Football Canterbury directly (they will simply refer your query back to the Club). Please make sure parents and players are aware of this.



## **Key Links**

Our website - www.hurlstoneparkwanderers.com.au

- To register <u>https://hurlstoneparkwanderers.com.au/play/</u>
- Resources for Coaches and Managers, players, referees -<u>https://hurlstoneparkwanderers.com.au/resources/</u>

#### For games, results and ladder

• <u>https://cdsfa.dribl.com/</u>

#### **Our Association -**

https://www.footballcanterbury.com.au/home/

- List of fields, with maps
- Other resources (eg insurance forms)





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# Social Media & Communication

#### Social media

https://www.facebook.com/HurlstoneParkWanderers



https://www.instagram.com/hurlohpwfc/

@HPWanderersFC

To share photos and stories of your team on our social media platform, send to :

#### CLICK HERE to Upload Photo

We will respect privacy and never use names without permission. Please check with your team before sending on.

#### THE WANDERER CLUB NEWSLETTER

We are always looking for content! Send content through to admin@hurlstoneparkwanderers.com.au

OPENING ISSUE PRESIDENT'S WELCOME Assalie Viney Dear Hurlo Community, It is a real pleasure to welcome all our players, volunteers and supporters to the 2025 football year, and the next century for our club. We are really looking forward to building on the success of our Centenary year, to welcoming new Little Lions and MiniCubs and their	IN THIS ISSUE: President's Welcome Registration 2025 Key Dates - 2025 Team formation New Life Members Season 2025 Kit Update Committee Update Committee Update
PRESIDENT'S WELCOME Rosalie Viney Dear Hurlo Community, It is a real pleasure to welcome all our players, volunteers and supporters to the 2025 football year, and the next century for our club. We are really looking forward to building on the success of our Centenary year, to welcoming new Little Lions and MiniCubs and their	Season 2025 Kit Update Committee Update
	Premiers and Champions! Congratulations to Paul Kougias Game Leaders 2025 Coach's Corner Become a sponsor? 2024 President's Report
• Training     • Secondary     • Secondar	AGM ENTS: Formation sessions for all age to will be run 11-13 February and February at even Park. g commences - March 2025 n start - 1st weekend of April - April 2025 HENSON PARK HOTEL



### **Competition Structure**

Thank you for volunteering for this role

- ✓ U8+ play in a home & away competition
- ✓ U8-12 is "non-competitive"
- ✓ U13+
  - Home and away, followed by finals, washed out games are rescheduled
  - 10 and 12 team comps will have double headers early in the season
- ✓ The "home" team is listed first in the draw – regardless of where the game is played
- ✓ Weeknight games and double headers possible for U13+
- ✓ You will need to report any incidents to the club as soon as possible

Care Citer
ANTERBURY
CCER FOOTBALL ASSOC
E ( 1000
Est.   923



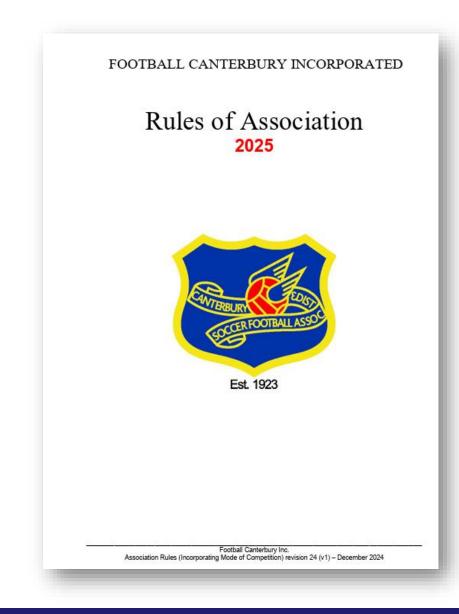
### **Rules of the Association**

Each Season, Football Canterbury release the Rules of the Association

**Rules of the Association** 

Key changes for 2025:

✓ Players can be borrowed between U8 GIRLS and U8MIXED competitions. See Rule 5.2.2





#### **HPW Home Grounds**

Our grounds for Season 2025 are:

- ✓ Ewen Park, 68 Tennant Pde, Hurlstone Park; #1 & 2
- ✓ Beaman Park, Cnr Vera Ave and Flinders St, Earlwood
  - ✓ Field 5 (mini-field; formerly #4)
  - ✓ Field 6 (full field; formerly #7)
  - ✓ Field 7 (full field; formerly #5)
  - ✓ Field 8 (half-field)







# **Training Allocation**

- ✓ Pre-season training allocation operates until 31 March. Thanks for your patience with this – preseason is always challenging
- ✓ Training allocations will be advised to age coordinators individual negotiations are NOT an option
- ✓ We are a big club so cannot offer a lot of choice in training spots
- ✓ We work on some key principles and only move around these by exception (Tues and Thurs for mixed and male, Wed for female, younger teams earlier; basically ¼ the field size for games for training)
- $\checkmark$  Stick to your allocated spot and time
- ✓ Contact your Age Coordinator first if there is an issue

#### **EWEN Park**



**BEAMAN Park** 





## **Training – Wet Weather**

- Council advises ground closures at 3pm on the day
- ✓ We will post on Age Coordinators WhatsApp group immediately and post on socials.
- ✓ If the ground is closed, do not train under any circumstances





#### **BBQ Roster**

It is expected that **every** team contribute at least **once** to running the BBQ at Ewen Park.

- Teams will be allocated a slot 2-4 weeks in advance
- 4 'adult' BBQ volunteers per slot (18+ years on BBQ; 16+ years serving)
- For queries, contact Competition Secretary (Sinead) at sinead@hpwfc.com.au









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### **Collecting boots for recycling & donation**

We will be collecting boots at EwenPark and recycling or donating them!✓ Look out for the **big yellow bin**!







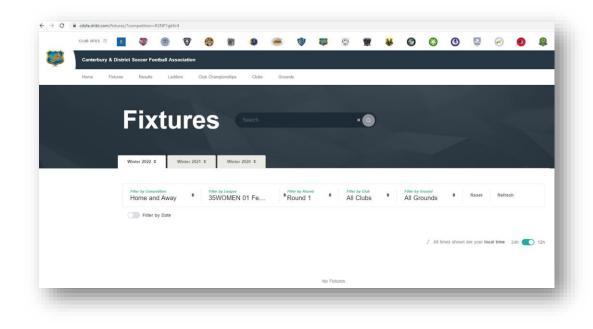
# Game Day – General Info

#### Accessing the Draw

To access the draw, go to <u>https://cdsfa.dribl.com/</u> or download the Dribl App



Check each week for changes and again on Fridays.





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### **Scheduling of matches**

- In U13 and above: Allow for/Expect double headers particularly in 10 and 12 team comps (But also because rain, rain and more rain)
- Possibility of Friday night games, mid-week games and twilight games
- Some divisions (35/1 and 45/1) have been predetermined to be Friday night comps
- Some others may have Friday night comps (35W/1, 45/2, 45/3, GMPL, BBPL)
- We have Friday night football at Ewen but only when our teams are playing, and not every week
- We will need to have ground managers rostered on for these games and may ask the team for volunteers

	Filters
Saturday 6 Apr	
Hurlstone Park 11 06 🚳 8:30 (	Marrickville 11 06 A
Home and Away   11	06 Mixed
Ewen Park H	
Hurlstone Park 10 03 🔇 9:30 (	🔊 Inter Lions 10 03
Home and Away   10	03 Mixed
Ewen Park H	
Hurlstone Park 10 02 🔇 10:30 (	Balmain DFC 10 02 C
Home and Away   10	02 Mixed
Ewen Park H	alf 2B
Hurlstone Park 08 05 🔇 10:30	Earlwood Wanderers FC 08 05
Home and Away   08	05 Mixed
Ewen Park I	



### Scheduling of matches: Changes can happen

- While the season fixtures will be published ahead of time, changes can happen
- These changes can be short notice and affect both the time and the location
- Changes will be updated in Dribl, and notification will come from Dribl
- The reason for changes are generally to ensure games get played, so let your players and parents know to expect this possibility

	Filters
Saturday 6 Apr	
Hurlstone Park 11 06 🚳 8:30 🔮	Marrickville 11 06 A
Home and Away   11 06	6 Mixed
Ewen Park Half	2В
Hurlstone Park 10 03 🔞 9:30 🧭	Inter Lions 10 03
Home and Away   10 03	3 Mixed
Ewen Park Half	
Hurlstone Park 10 02 🔇 10:30 🎯	Balmain DFC 10 02 C
Home and Away   10 02	2 Mixed
Ewen Park Half	
Hurlstone Park 08 05 🔇 10:30 💸	Earlwood Wanderers FC 08 05
Home and Away   08 0	5 Mixed
Ewen Park Min	



### **Checklist for Game Day**

- □ Check referee allocation (day prior)
- □ Know who is playing
- Make sure they know the time and location (WhatsApp or Team App equivalent)
- Populate the digital match sheet (in Dribl) and submit the team
- Introduce yourself to opposition manager/coach and to referee (check it's the right game!)
- □ Check for jewellery, hair pins, shin pads etc
- Have your digital match sheet organised early in DRIBL (we advise doing this before leaving home, even though you can do it on the phone app)



- If you are the home team, take your match sheet to the Ewen Park canteen
   If you are the away team, take a photo of your match sheet
- If you are the away team, take a photo of your match sheet
   Enter your scores and number of referees on the following Google form
- https://forms.gle/xmvnfFqsvoUqFkaK9
- □ Let us know of any incidents



## Field set-up and pack-up

This is a team responsibility (under the supervision of the Ground Manager).

- Check if you are the first or last game on any field and have your team organised to do this
- ✓ First game be at the field 45 minutes or more before the game (For senior men's teams this means 12.15 at the latest).
- Set up the field before any other game preparations (3-4 players on each net, remainder to assist with ropes, benches). Your game will be cut short if you are not ready
- ✓ Last game: pack up before any post game discussion/celebration/postmortem



Note: if there are two Hurlo teams BOTH are responsible for field set up and pack up



#### Ewen Park set up



If in doubt, see the Ground Manager



## **Team Bench (Technical Area)**

- ✓<u>MAXIMUM of **TWO** TEAM OFFICIALS</u> with a current season Team Official ID Card and wearing an official's vest (officials will have ID cards and must have them)
- ✓Only players actually participating in a game are permitted; and must be wearing a training bib and/or remain seated
- ✓<u>The technical area is near the half way line coaches must</u> remain with their bench and not pace up and down the field

#### NOT PERMITTED in the technical area:

- Non-playing members of the team (e.g. injured, excess squad)
- Additional Team Officials (only 2 allowed in the technical area)
- ➤ Players' or Team Officials' children, partners, friends
- × Dogs
- Club Committee who are NOT acting as a VESTED GROUND OFFICIAL





#### **Officials – Ground and Team**



The Ground Manager is in charge!

As we require one ground official per field, we ask you to identify a responsible person to also act as a ground official (esp for neutral fields)



Coach and manager must wear the lime green vests and their ID badges when in the technical zone



## **Gear & Equipment**

#### Players

- Approved Club uniform during matches (shorts and socks issued via team managers)
- Playing shirts are only to be worn to and from and during the game (even if it is your own shirt)
- Must have shin guards & boots when playing
- Must have their own drink bottles NO SHARING
- NO jewelry (taping not acceptable); bobby pins are ok
- Only safety glasses allowed on field (letter from optometrist)
- No hats on field (apart from goalkeeper)

#### Managers

• Allocate a number to each player and record it (we can enter this in Dribl so that it appears on the match sheet)





### **Game Day - Wet Weather**

One source of truth = DRIBL

https://cdsfa.dribl.com

Updated regularly

- Games may be moved
- Park status may change
- Game changes are notified through DRIBL

Late changes will be notified to Competition Secretary and sent on to you

• Make sure you have email/mobile access





## Game Day – Kicking off on time

- BE READY to take to the field at least 10 minutes before kick-off
- This means the following
  - field fully set up (if home team) at least 20-30 mins prior to tl
  - electronic match sheets completed (players selected, teams
  - players ready to line up
  - Equipment off the field
  - ID checks completed and referees paid
  - all jewelry removed
- Please do not wait for the referee to blow the whistle and then we to the field, or start picking up the balls from your warm up
- As soon as the referee walks on to the field your players should I
- To keep games running on time, referees may do match sheet checks and player checks on the side of the field – be available for this
- Referees cannot complete their check until you have submitted the electronic match sheet





#### Alcohol & Tobacco

- No alcohol inside the fenced/roped area before completion of last game
  - This means anywhere on the ground
- No smoking (or vaping) anywhere on parks/fields where organised sport is being played in NSW (this is NSW law, not just a club rule)





# Game Day – Referees

### **RESPECT for Referees**

#### **Respect officials**

Accept decisions by officials – they are only human and can make mistakes.

We currently have a 30% non-return rate of juniors who take up refereeing each year, and that is largely because they cop abuse/commentary/inappropriate behaviour.

There are 50+ HPW players who are referees, and the majority of Assistant Refs are KIDS.

The best way to increase the quality of our referees is to have them stick around long enough to learn.



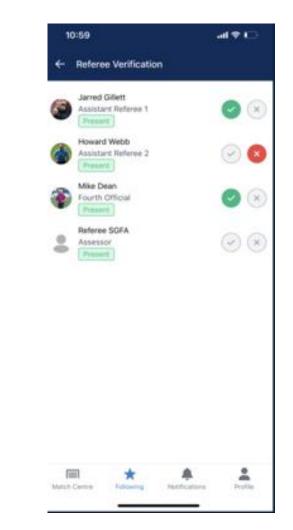


#### **Referee Payment System**

We use a digital referee payment system for U13+ age groups.

For U6-12, we have Game Leaders who are paid by the canteen.

Any queries, contact Competition Secretary (Sinead) at <u>sinead@hpwfc.com.au</u>





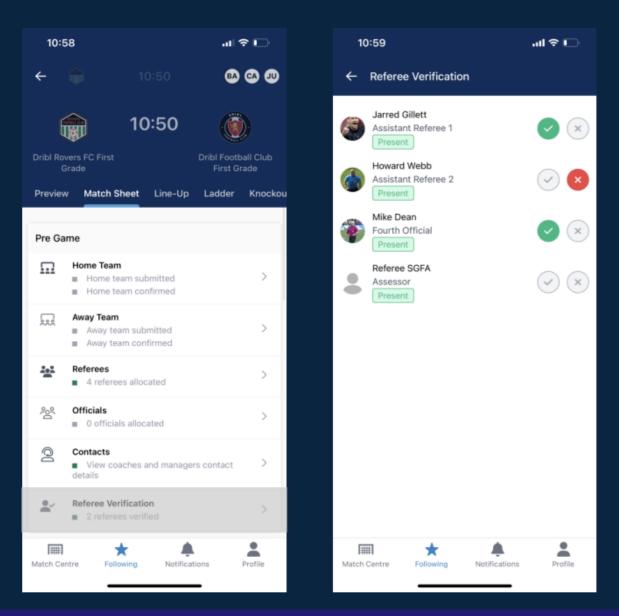
#### Game Day

# Update 2 – Referee Verification

Due to the nature of automatic payments, there now need to be a verification step done by the reporter to ensure that the presence of the referee is verified.

A new tile has been introduced on the matchsheet that allows reporters to confirm the referee presence.

Either team/club reporter can verifiy each referee presnce up until a lockout deadline which is set by Football Canterbury





#### Game Day

#### **Update 1 – Forfeit Required**

Raising a forfeit for a game is still allowed. However, please ensure that the forfeit is made by the deadline set by Football Canterbury.

Should you breach the deadline, the forfeiting club will incur the full payment amount required to pay the assigned referees.

···· 1 ? \$ 100% mm  $\star$ 12:30 Blackrock FC **Cortraik United** Table Match Sheet Lineup 88 Substitues 1 substitute recorded Post Game Ê Reports 1 report submitted Votes Votes have been cast 500 Disputes 1 dispute reported E Feedback Feedback submitted 区 **Forfeit Request**  No forfeits request **Complete Match Sheet** 0 Match sheet not completed



DRIBL

#### FAQ – What if there are no referees?

- ✓ Teams must agree on a volunteer referee
- Convention is but not required that the home team offers one first
- ✓ Once agreed, this person has all the powers of an official ref (including issuing cards)
- ✓ Treat them with the same respect
- ✓ Must referee the whole match
- ✓ Good idea to have someone from your supporters willing to take on this role
- Don't agree to share this role between the teams
- Do not pay a volunteer referee





## Game Leaders – U6-12

In 2025 will be covering u6-u12 games Interested game leaders register

- Undergo initial training session
- Supervised in game training (in pairs)
- Graduate to the official (pink) vest
- Gemma will appoint games
- Option of official mentor role
- For more information and to sign up, https://hurlstoneparkwanderers.com.au/refer ees/

We always need more game leaders for Sundays

If you have any issues, never address the Game Leaders directly, speak to the Mentor or Ground Official!





# Game Day – FAQs

## FAQ - When do we need an AWAY strip?

- In Season 2025, HPW will play in white and blue (blue/white harlequin jersey shirts, blue socks and shorts)
- ✓ If you are the HOME team and there is a clash of jerseys (same colour) as the opposition, you need to wear the AWAY strip
- ✓ Our away strip are the Yellow/Blue jerseys
- ✓ Can be picked up from the Ewen Park Canteen
- ✓ Sign them OUT and BACK IN
- Must be returned washed and folded ASAP (someone else might need them)
- YOUR STANDARD HPW STRIP IS TO BE WORN AT ALL OTHER GAMES





#### FAQ - What if I don't have enough players?

- ✓ Consider borrowing (but do so with caution)!
- ✓ Forfeit RARELY but EARLY 48 hours before Kick-Off cutoff times must be observed
- ✓ Forfeits must be notified to the Competition Secretary (Sinead) at <u>sinead@hpwfc.com.au</u>
- ✓ The club is fined for late forfeits so please make sure you let Sinead know (the forfeit notification must come from a club official) even though Dribl will let you do it
- Must have at least 7 of your own players at all times for 11 a side games
- ✓ At least 7 of your own players on the field at all times or you forfeit





#### FAQ – Who can I borrow?

You can borrow:

- ✓ from a lower division in same age group
- ✓ AA/035/O45/050 players cannot play into different age groups
- ✓ Special rules for borrowing for women's teams

Saturday players cannot play in Sunday teams and vice versa. Except for under 21's.

Players can play 'up' a maximum of 5 times in total – on the 6<sup>th</sup> occasion that is their team for ever (and they must have a card for that team to play with them)

If in doubt, check and check again!

Your Age Coordinator & Comp Sec & President!

For the regular home and away season:

11 a side	9 a side	7 a side	
Must have 7 own	Must have 6 own	Must have 5	
players	players	own players	
Can borrow 4	Can borrow 3	Can borrow 2	
players	players	players	

#### For Finals:

Only players who have met eligibility during the season (played at least 3 times) can be borrowed

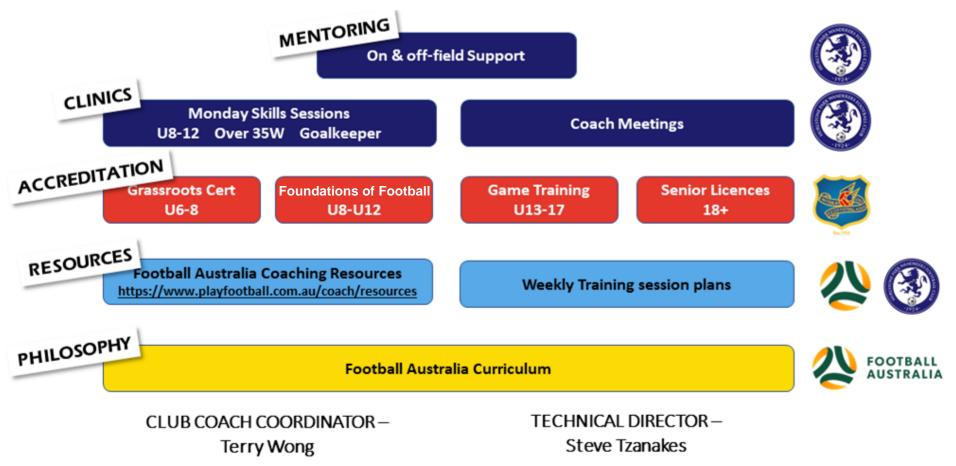
Can only be borrowed if approved by Football Canterbury

Can only play in 1 team for Finals



# **Coaching Information**

## **Coaching System**





## **Coaching Accreditation**

	Grassroots (MiniRoos) Coaching Certificate <sup>(1)</sup>	Foundation of Football Certificate (2)	Game Training Workshop <sup>(3)</sup>	Game Day Introduction <sup>(4)</sup>	Advanced Diploma <sup>(5)</sup>
Зуо-5уо	Mandatory	Optional	N/A	N/A	N/A
U6 & U7	Mandatory	Optional	Optional	Recommended <sup>(4)</sup>	N/A
U8-U11	N/A	Mandatory	Optional	Recommended <sup>(4)</sup>	Optional
U12-U14	N/A	Mandatory	Recommended <sup>(4)</sup>	Recommended <sup>(4)</sup>	Optional
U15-U21	N/A	Mandatory	Recommended <sup>(4)</sup>	N/A	Optional
Adult	N/A	Optional	Recommended <sup>(4)</sup>	N/A	Optional

Completing a course is a requirement to coach. 100% reimbursed. Go to <u>https://www.playfootball.com.au/coach/find-a-course</u>



#### HPW Coach Hub

Join our private Facebook Group for discussion, links and weekly session plans.

Go to https://www.facebook.com/groups/HP WCoachHub







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#### HPW Coach & Manager Gear

As a representative of the Club, we like that you are looking the goods.

<u>Click here to order your gear ASAP!</u>

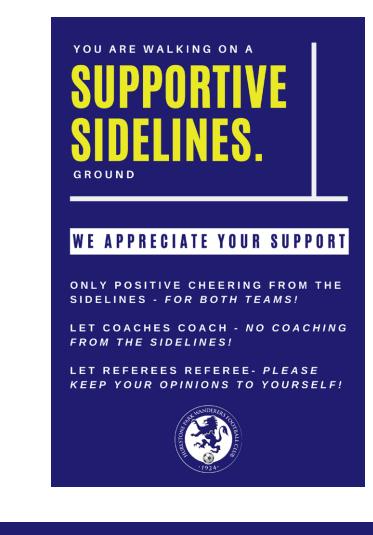


#### Coach & Manager polo's & jackets



#### HPW Coach & Manager Expectations

- ✓ Focus on the needs of your playing group, not just on winning.
- ✓ Enjoyment (for you and the players) should be the goal, with returning players the metric of success!
- $\checkmark$  Avoid being the shouty coach or manager.
- ✓ Your behaviour will be mirrored by players and parents – so let's keep it positive!





# **Member Protection**

#### Member Protection Information Officer (MPIO)

Point of contact at a club 'Go To' person for information, guidance, enquiries, concerns or complaints about harassment, abuse or other inappropriate behaviour.

The role involves:

- listening
- provide support (but not taking over)
- providing information and options about what a person might do (but not advice)
- keeping ing up-to-date and understanding their policies and procedures in relation to harassment and discrimination
- being accessible, approachable and able to maintain confidentiality

MPIO contact: Edel (Murray) Brady mpio@hpwfc.com.au







# Safeguarding Children & Young Adults

Help us balance caution and football

- Module 1: Child Safe Education & training  $\checkmark$ Sport
- Empowerment speaking up  $\checkmark$
- Policy & process club/association/NSW
- Practical rules  $\checkmark$ 
  - 2+ children together going to toilet etc. No adult & child alone etc.

  - Behaviour policy
  - Picking up and dropping off children policy eSafe club culture
- Register of all volunteers (committee/coaches/managers) & their Working with children check (WWCC)  $\checkmark$

#### The Child Safe Standards





## Safeguarding Volunteers, Coaches and Managers

By safeguarding our children and young people we are safeguarding our volunteers, coaches & managers

✓ Module 1: Child Safe Sport



 How to apply for a WWC CHECK
 CLICK HERE to apply for a Working With Children Check





# **Disciplinary Matters**

## **Code of Conduct**

By registering to play with Hurlstone Park Wanderers you agree to abide by the player's code of conduct and all the disciplinary procedures of the club. The disciplinary procedures can be found here. Our club takes our excellent disciplinary record very seriously. The aim of our disciplinary procedures and policies is to encourage all players and teams to take responsibility for on and off field behaviour.



As a member of Hurlstone Park Wanderers Football Club (player, volunteer, team official, parent or supporter), I pledge that I will uphold the values of the club in all my conduct related to football to promote playing football in a fun, inclusive and safe environment with respect for all involved in the game.

As a member or supporter of a Hurlstone Park Wanderers team I will abide by all the laws of the game and of the Football Canterbury Association.

- I will always play by the rules
- I will never argue with an official. If I disagree with a decision I will inform the captain, coach or manager during a break or after the competition
- I will control my temper. I understand that verbal abuse of officials and sledging other players and deliberately distracting or provoking an apponent are not acceptable or permitted behaviours in any sport
- I will work equally hard for myself and /or my team
- I will be a good sport and applaud all good plays whether they are made by my team or the
  opposition
- I will treat all players in my sport as I like to be treated. I will not bully or take unfair advantage of another player
- I will cooperate with my coach, team members and opponents
- I will display modesty in victory and graciousness in defeat
- I will not arrive at the field intoxicated
- I shall not consume alcohol at junior matches
- I will respect the rights, dignity and worth of all people involved in the game, regardless of their gender, ability, cultural background.
- I will thank the opposition and officials at the end of the game

I understand that any breach of this pledge or any misconduct will be sanctioned by one or more of the following:

- Warnings either verbal or in writing
- Ejection from the field of play/stadium
- A fine or suspension imposed by the Club
- A fine or suspension imposed by the Canterbury District Soccer Federation
- Expulsion from the Club
- And/or Legal proceedings

We acknowledge the traditional custodians of the lands on which we meet, train and play



#### **Disciplinary Process - What's new in 2025?**

#### **Red Cards**

- A first red card will incur a fine of \$75 which must be paid in person at the club canteen before the player can return to the field following suspension.
- Any second or subsequent red cards in the same season will incur a fine of \$100.





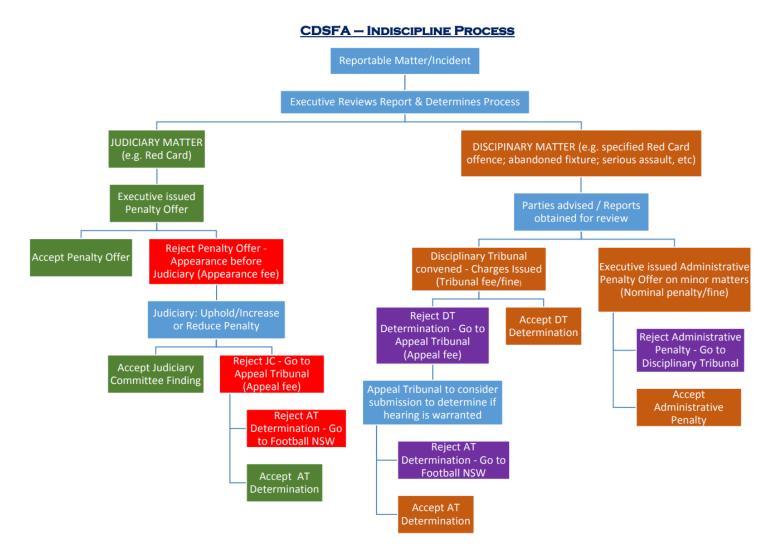
## **Disciplinary Process - 2025**

#### **Yellow Cards**

- Football Canterbury imposes an automatic one-week suspension on any player who receives 5 yellow cards within a season.
- Hurlstone Park Wanderers reserves the right to impose a one-week suspension on any player who receives 3 yellow cards within a season (second yellow cards within a game, which convert to a red card do not count to this total).
- Players who reach 3 yellow cards within a season will receive an email from the club to notify of the possibility of a suspension, and should they receive an additional yellow card within the season will need to show cause to the Club Disciplinary Committee why they should not be suspended.
- The Disciplinary Committee will take into consideration whether yellow cards were received for "football offences" or for dissent in deciding whether to impose the suspension. The aim of our disciplinary procedures is to encourage all players and teams to take responsibility for on and off field behaviour.
- Any team that incurs a total of 25 yellow cards within a season will be suspended by the club for one match. Team coaches and managers will receive an email to notify of the possibility of a suspension if the team reaches 20 yellow cards within a season and will need to show cause to the Club Disciplinary Committee why they should not be suspended.



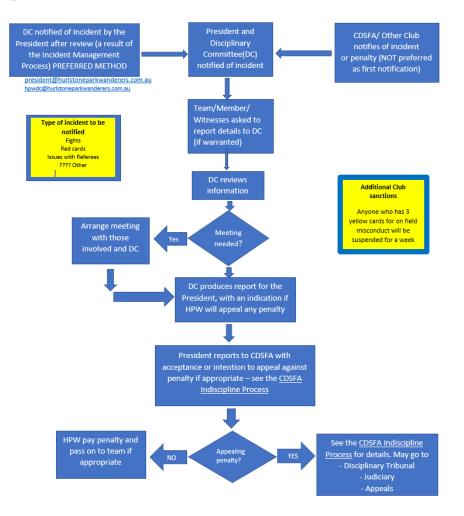




This chart is a Guide Only. Refer to the Judiciary, Disciplinary & Appeals Regulations of the CDSFA.



#### **HPW Disciplinary Process**





## Sin bins

- Applied for dissent to the referees (yellow card offence)
- 10 Minutes, with the time judged by the referee
- Can only re-enter at the discretion of the referee, on the request of the team official for the team
- The 10 minutes can carry over half time
- An offence committed while on a temporary dismissal will be issued with a second yellow card (=red card) and take no further part in the game





#### Incidents at your game

- · An incident is anything that causes concern
  - Behaviour issues from our own or another club
  - Send offs
  - Games being abandoned for any reason
  - Arguments, fights, abuse of players or referees, offensive behaviour
  - Police being called
  - Complaints
  - Serious injuries
- The earlier we know about these the better. You can ring Rosalie (0402 417 493) at any time to let us know, follow up with an email (we prefer to find out from our own club than from the Association or another club)





### **Abandoned Games**

- If a competition game cannot be concluded (due to weather, safety issues, injury) the remainder of the game will be rescheduled by Football Canterbury
- Only players who took part in the original game (who were on the match sheet) can take part in the rescheduled game
- The game will play only the minutes that are remaining in that game
- If the referee or ground manager calls the game off for any reason, abide by their decision respectfully whatever the circumstance







... we wish you all a fabulous season!

# All that being said







#hurlo100