



# HPW Managers' Welcome 2017

- Mark Higgins - President
- Steve Cumming – Vice President and MPIO
- Rosalie Viney – Competition Secretary
- Robin Hawkes – Volunteers
- Marin Sardelic – Charity Round



## HPW Mission

Hurlstone Park Wanderers is a community club, that promotes playing football in an inclusive manner, with respect for opponents, officials, and for the love of the game.

Your role as managers is to facilitate all aspects of this

Get teams on the park ready to play the Hurlo way



# Hurlstone Park Wanderers:



- Founded in 1924 by Bill Brackenbury
- HPW approach is based on fairness equity and participation
- In 2017 we have nearly 1400 registered players and 77 teams competing in CDSFA plus u6-u8 teams internally
- Our club is **ENTIRELY RUN BY VOLUNTEERS**
- We rely on active involvement of all members



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# Who's who

| Committee  | Ground Managers and canteen managers  |
|--|---|
| <p>Mark Higgins (President)<br/> John McGuire (Secretary)<br/> Jim Athan (Registrar)<br/> Rosalie Viney (Competition Secretary)<br/> Steve Cumming (Vice President, MPO)<br/> Albert Zhou (Treasurer)<br/> Janice Leahy (Committee Member)<br/> Devindar Samra (Committee Member)<br/> Robin Hawkes (Committee Member and Volunteer Coordinator)</p> | <p>Canteen managers:<br/> Billy Fraser, Pat Jenkins, Sue Weeks, Wilma Fraser, Maddi Gill<br/> Ground Managers:<br/> Laurel Walker, Rod Jenkins, Peter Chapman, Gemma Viney, Jacqui Hennessy, Roni Haing<br/> Dave and Robin Tartak<br/> Committee members</p> |
| <p>David Cranmer (Committee Member)<br/> Billy Fraser (Committee Member)<br/> Marin Sardelic (Committee Member, Newsletter, Charity Round)</p>   | <p>Still need additional ground managers – contact Robin</p>  |
|  | <p>Referee Payments – Neil Mackellar<br/> Results Recording – Warwick Moss</p>  |



# CHILD PROTECTION AND SAFETY

Member protection information officer (MPIO)

Steve Cumming

[MPIO@hurlstoneparkwanderers.com.au](mailto:MPIO@hurlstoneparkwanderers.com.au)



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# MPIO

- Safe, fair and happy football experience
- Contact point for any concerns or information about harassment, abuse or inappropriate behaviour.
- Ensure the club handles complaints in an appropriate and consistent manner.
- Does not investigate complaints
  - Help the person with the concern to deal with what has happened.
  - Not a ‘judicial’ role, though a member of the club’s DC
  - Ensuring members have access and avenues for complaints/ concerns
  - Ensuring that protection issues are documented and tracked to outcome



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# TONIGHT

- Child protection- legal issues
- Child protection issues for coaches
- Fairness and match time



# CHILD PROTECTION

- “Child” = under 18
  - Includes
    - Players, referees, team and ground personnel, spectators
- “Protection” from
  - Sexual and physical abuse
  - Bullying and harassment
- It is the obligation of every person working with children to comply with Child Protection Regulations, and to ensure that others comply



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# CHILD PROTECTION- LEGAL ISSUES

- **Child Protection (Working With Children) Act 2012**
- Prerequisite for all paid and unpaid child related work.
  - Includes volunteers
- Exempt if your volunteer role is limited to a team with your child or a close relative in it
  - Complete a FNSW Member Protection Declaration



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# CHILD PROTECTION- LEGAL ISSUES

- **Child Protection (Working With Children) Act 2012**
- You will have received an email regarding your WWC obligations - please go through it
- I will follow up before end of March



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# CHILD PROTECTION- LEGAL ISSUES

- What is working with children?
  - Any role in which it could be reasonably expected that you will spend time in an unsupervised environment with persons under 18
  - Coach, manager etc.
  - NOT typically 'visible', 'public' roles eg ground manager or canteen staff.
  - If you have multiple roles and ANY of them involves WWC



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# CHILD PROTECTION- LEGAL ISSUES

- What is checked?
  - Unlike previous system, this is a full check of criminal record (incl. interstate/ OS).
  - Only those aspects of criminality related to WWC (though not only crimes against children, also patterns that may suggest a risk to children, eg violence)
  - Can take some time between application and clearance



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# CHILD PROTECTION FOR COACHES/MANAGERS

- Protecting children from risk of harm, but also protecting you from misunderstanding/allegations
- **Physical boundaries**
  - Use drills to develop fitness, not as a punishment.
  - Only use physical contact that is appropriate for the development of a particular skill.
  - Work within sight of others at all times.
- **Emotional/verbal boundaries**
  - Use positive feedback on **performance**, not negative **personal/ character** feedback.
  - Be encouraging and avoid put-downs.



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# CHILD PROTECTION FOR COACHES/MANAGERS



- **Keep physical contact to an absolute minimum**
  - Physical contact with players should only be to:
    - develop sport skills
    - treat an injury
    - prevent or respond to an injury
    - meet the specific requirements of the sport.
  - In practice it is VERY rarely necessary to touch a player in any context but an on-field injury
- Any physical contact by volunteers should meet the following criteria:
  - physical contact should be appropriate for the development for the sport and the training context.
  - permission from the player should **always** be sought.
  - Wherever possible, interact with your players in a public, visible space, do not remove or isolate yourself with individual players.



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# CHILD PROTECTION FOR COACHES/MANAGERS

- **Avoid being alone with a child**
  - Do not isolate yourself and a child and avoid being alone with any particular child.
  - If a child approaches you and wants to talk to you privately about a matter, do so in an open area and in the sight of other adults (e.g., other coaches, officials or parents/guardians).
    - If you are not a counsellor/ chaplain/ physiotherapist etc don't pretend to be one.
  - Avoid children being left alone with any one adult. This usually means at least coach and manager staying for the duration of all training sessions.
  - Avoid using change rooms for team meetings, half time etc.
  - If you are using a change room with children, have at least one other adult with you.



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# CHILD PROTECTION FOR COACHES/MANAGERS

- **Think and talk about social media, communications, photographs etc**
  - If using text messages for communication etc, make sure parents/ guardians are included if you have children in your team
  - Avoid separate/ private interactions.
  - Keep an eye on eg. team Facebook groups (mixed messages/ misunderstandings)
  - DO NOT take photographs or ask others to without permission/consent (eg check with the opposition manager) and stop immediately if asked by anyone
    - HPW opt out
  - There are a number of reasons why a person may not want their children to be photographed. They are not being paranoid or unreasonable or suggesting anything about you



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# FAIRNESS

- HPW is committed to a **fair** and safe football experience for all players
- Most common concern among our players and parents
- What is fair?
- Does fair mean equal?
  - “Equal pay, equal play”
    - Balanced with
  - Respectful decisions about the team’s and players’ strengths and limitations



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# FAIRNESS

- Not saying run 10 stopwatches keeping track of every field player, but..
- Be mindful of what equal time would be,
- And make sure that if you go too far from there you have a fair reason for doing so.
- Don't start same player(s) on the bench each game.
- If a parent or player mentions bench time, don't be defensive/hostile. Explain that it is difficult to juggle and don't make it about the player
  - try "Yes, you're right, sorry. I've fallen into a bit of a lazy habit there, I'll make sure to correct it"
- Quite a lot of time on the bench can still be equal



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# AGE GROUP, SUBS AND BENCH TIME



| BENCH TIME (Minutes per game) |               |                  |      | RESERVES |    |    |    |    |
|-------------------------------|---------------|------------------|------|----------|----|----|----|----|
| AGE Group                     | Game Duration | Players on Field |      | 1        | 2  | 3  | 4  | 5  |
| U6-U7                         | 30            | 4                |      | 6        | 10 | 13 |    |    |
| U8 & U9                       | 40            | 6                | + GK | 6        | 10 | 13 | 16 |    |
| U10-U11                       | 50            | 8                | + GK | 6        | 10 | 14 | 17 |    |
| U12                           | 50            | 10               | + GK | 5        | 8  | 12 | 14 | 17 |
| U13 - U14                     | 60            | 10               | + GK | 5        | 10 | 14 | 17 | 20 |
| U15-U16                       | 70            | 10               | + GK | 6        | 12 | 16 | 20 | 23 |
| U21 & AA                      | 90            | 10               | + GK | 8        | 15 | 21 | 26 | 30 |

Assuming GK is not rotated





# THANKS SO MUCH FOR DOING THIS

- It's a big, significant, rewarding role and a serious commitment
- There is a lot to balance and consider- people are entrusting their kids to you for 2-3 hours per week
- Working with kids is a privilege, not a right



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# Operations

Rosalie Viney



# Our Website



[www.hurlstoneparkwanderers.com.au](http://www.hurlstoneparkwanderers.com.au)

-Club news & info, resources for players, managers, coaches

A second important website: CDSFA

[www.footballcantebury.com.au](http://www.footballcantebury.com.au)

-Access the draw, results and tables

-List of fields, with maps

-News and competition tabs for updates on schedule,  
**especially on weekends**

-Other resources (eg insurance forms)

-Rules of Association



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# WHO TO TALK TO?

- Competition matters
  - Age coordinator, Competition secretary
- Complaints/concerns
  - Club President, Club Secretary, MPIO, Age Coordinator
- **Do not contact the CDSFA directly for any reason – remind parents and players of this**



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# OUR HOME GROUNDS IN 2017

- *Saturday*
  - *Ewen Park for u6-u7 8.30-10.30, u8 10.30-11.30, u9 11.30-12.30*
  - *Beaman Park half fields 5 and 8 u10 and u11 8.30-12.30*
  - *Senior men's games on Ewen 1 and 2, Beaman 5 and 7 1pm-5pm*
- *Sunday*
  - *Beaman Half and Mini fields for u8-u11 girls*
  - *Beaman fields 5 and 7, Ewen 1 and 2 for senior games 9am-5pm*
- *Ewen Park resurfacing and the weather – proceeding on assumption that it will be ready by 1<sup>st</sup> April, but have contingency plans*





# TRAINING ALLOCATIONS

- Pre-season training has all been at Beaman (in theory) on only 2 nights
- New training allocations will be issued this week
- This is a horrible job – fitting 1400 players training needs into two parks over 3 nights
- All teams will get ONE training spot before any team gets a second one, and second spots will mostly be on Monday nights
- Most teams can expect an allocation  $\frac{1}{4}$  of the field they play on
- It is not possible to optimise everyone's preferences so please be reasonable – times and locations are based on an established structure and can't be negotiated by each team each year



# Wet Weather: Training

<http://blinkm.co/canterbury/>

select the park name. Status will be displayed as either 'open' or 'closed'.

If ground is closed:

- No Training
- No exceptions







# STUFF YOU NEED TO KNOW FOR GAME DAY



# • Wet Weather: Game Day

## One source of truth : CDSFA website

- Updated regularly
- Games may be moved
- Park status may change
- Late changes will be notified to Competition Secretary
  - Make sure you have email/mobile access







# ACCESSING THE DRAW CHECK EACH WEEK, AGAIN ON FRIDAY

**WILL ALSO BE EMAILED EACH WEEK BY YOUR  
AGE COORDINATOR**

CompMan iData

www.icompm.com.au/idata\_public/idata\_public/fCIAAHg\_zhV4d2hrYINBRFdGYgA

CompMan® Competitions Management Software

Canterbury District Soccer Football Association

mobile - receive weekly next match reminders, schedule changes

iCompMan® Version: 2.00

Standard Mobile

Use My Favourites

Fixtures & Results Tables Ground closures 'My Favourites' & 'SMS Alerts' setup

Competition 2017 W Club Hurlstone Park Field --- all ---

Age Group --- all --- Division --- all --- Team --- all ---

Date from 27/03/17 Date to 03/04/17 Round Show Cancelled/Postponed games only

Fixtures The "Refresh Display" button has been removed. Data is being refreshed automatically when a filter option is changed.

| R | Date     | Time  | AG/Div | Home Team                 | Away Team                | Ground/comments      |
|---|----------|-------|--------|---------------------------|--------------------------|----------------------|
| 1 | 01/04/17 | 09:00 | 10/2   | 05102 Burwood             | 12102 Hurlstone Park     | Centenary Park Half  |
| 1 | 01/04/17 | 09:00 | 10/5   | 12105 Hurlstone Park      | 16105 Leichhardt Tigers  | Beaman Park Half (5) |
| 1 | 01/04/17 | 09:00 | 11/7   | 12117 Hurlstone Park      | 05117 Burwood            | Beaman Half 8        |
| 1 | 01/04/17 | 10:00 | 10/4   | 02104A Balmain DFC A      | 12104 Hurlstone Park     | Beaman Park Half (5) |
| 1 | 01/04/17 | 10:00 | 11/4   | 09114 Enfield             | 12114 Hurlstone Park     | Henley Park Half 2   |
| 1 | 01/04/17 | 10:00 | 11/5   | 12115 Hurlstone Park      | 22115 Cooks River Titans | Beaman Half 8        |
| 1 | 01/04/17 | 10:00 | 11/6   | 03116 Belmore Eagles 11/6 | 12116 Hurlstone Park     | Rudd Half            |
| 1 | 01/04/17 | 10:30 | 9/1    | 0291A Balmain DFC A       | 1291 Hurlstone Park      | Glover St Mini 2     |
| 1 | 01/04/17 | 10:30 | 9/5    | 0295A Balmain DFC A       | 1295 Hurlstone Park      | Glover St Mini 1     |

Can also be exported to excel (but remember it may change)



# GAME DAY



- Know who is coming to the game
- Make sure they know the time and location
- Have the printed pre-populated match sheet and ID cards with you
- Introduce yourself to opposition manager/coach and to referee (check it's the right game!)
- Pay the referee, make sure details are recorded on the match sheet
- Check for jewellery, hair pins, shin pads etc
- Have ID cards organised early



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# FIELD SET UP AND PACK UP

- This is a team responsibility (under supervision of ground manager)
- If you are the first full field game – be at the field 45 minutes or more before the game
- Set up the field before any other game preparations
  - (3-4 players on each net, remainder to assist with ropes, benches)
  - Your game will be cut short if you are not ready
- Last game: pack up before any post game discussion/celebration/post mortem
  - (2-3 players to each net, take down, fold and roll, collect pegs, everyone else help with benches, ropes, posts, everything back to the sheds)



# ID CARDS



- **U12 and above: No Card No Play No Exceptions**
- No ID cards for u6-u9 in 2017; U10-U11 ID cards age group only
- Manager is the card controller: don't issue to players
- Hand to players immediately before game
  - Players line up in centre
  - Referees check and TAKE the cards
  - Late players must hand card to assistant ref before taking to the field
- Cards must be retrieved from the ref at the end of the game
  - Check they are all there (and then check again)
- If you borrow a player you must also borrow their ID card and you must return it



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# ***ID Cards***

***REMEMBER.....***

***NO CARD = NO PLAY***

***No exceptions, No special pleading***

***If you have a complaint of the opposition  
then ask the referee to MARK it on the match  
sheet.***



# Team Bench (Tech. Area)

- MAXIMUM of TWO TEAM OFFICIALS that are holding & displaying a current season Team Official ID Card.
- Only players actually participating in a game are permitted.
- NOT PERMITTED:
  - Non-playing members of the team (e.g. injured, excess squad)
  - Additional Team Officials above the Max. 2
  - Players or Team Officials children, partners, friends
  - Club Committee who are NOT acting as a VESTED GROUND OFFICIAL











# Gear & Equipment



## Players

- Club uniform during matches (shorts and socks issued this week via team managers)
- must have shin guards & boots when playing
- must have their own drink bottles and avoid sharing
- **NO jewellery** (taping not acceptable), metal hair pins
- Only safety glasses allowed on field (letter from optometrist)
- No hats on field (apart from goalkeeper)

## • Managers

- **Team shirts MUST be returned at end of season in full and in good condition**
- Allocate a number to each player, organise washing roster)



# WHEN DO WE NEED THE AWAY STRIP?

- If you are the HOME team and there is a clash of shirts (same colour) as the opposition you need to wear the AWAY strip
  - Our away strip are the Yellow jerseys
  - Can be picked up from the canteen
  - Sign them OUT and BACK IN
  - Must be returned washed and folded ASAP (someone else might need them)
  - For HPW clash is Concord or another HPW team
  - **YOUR STANDARD HPW STRIP IS TO BE WORN AT ALL OTHER GAMES EXCEPT THE CHARITY ROUND**





# Game Day: Kicking off on time

- BE READY at least 5 minutes before kickoff
  - field fully set up (if home team)
  - players ready to line up with ID cards
  - Equipment off the field
  - match documents completed and referees paid
  - all jewellery removed
- Coaches and managers must wear ID card (and vest)
  - Only 2 officials with ID cards allowed in the technical zone (not an injured player having the week off)
  - Must remain WITHIN the technical zone
  - Must NOT enter field of play unless permitted by referee

 Subs come on from zone with refs permission



## Alcohol and tobacco

- No alcohol inside the fenced/roped area before completion of last game
  - This means anywhere on the ground
- No smoking anywhere on parks/fields where organised sport is being played in NSW





# WHAT IF I DON'T HAVE ENOUGH PLAYERS?



- Forfeit RARELY but EARLY
  - 72 hours notice to the CDSFA (via comp secretary)
  - Must have at least 7 of your own players at all times
- You can borrow
  - from a lower division in same age group
  - 035 players cannot play into 045 or AA and vice versa
  - Special rules for borrowing for women's teams
- BBC team can only borrow from the designated “drawing team” (must be notified which team this is one week before start of competition)
- *Players can play ‘up’ a maximum of 5 times in total – on the 6<sup>th</sup> occasion that is their team for ever (and they must have a card for that team to play with them)*

| U12 up (11 a side)          | U11/u10 (9 a side)          | U8/U9 (7 a side)            |
|-----------------------------|-----------------------------|-----------------------------|
| Must have 7<br>Can borrow 4 | Must have 5<br>Can borrow 4 | Must have 5<br>Can borrow 2 |



# Respect for Referees

## **Respect officials**

Accept decisions by officials – they are only human and can make mistakes.

We currently have a 30% non-return rate of juniors who take up refereeing each year, and that is largely because they cop abuse/commentary/inappropriate behaviour.

There are 50+ HPW players who are referees, and the majority of Assistances are KIDS.

The best way to increase the quality of our referees is to have them stick around long enough to learn.





# WHAT IF THERE IS NO REFEREE?

- Teams must agree on a volunteer referee
  - Convention but not required that the home team offers one first
- Once agreed, this person has all the powers of an official ref (including issuing cards)
  - Treat them with the same respect
- Must referee the whole match
  - Don't agree to share this role between the teams
- Do not pay a volunteer referee
- Good idea to have someone from your supporters willing to take on this role



# COMPETITION STRUCTURES

- **U6-U8 Internal No Tables, No results recorded, No finals, Washouts not replayed**
- **U8 Girls, U9-U11 Girls and Mixed – Non competitive, No tables, results recorded, No finals, Washouts not replayed**
- **U12 and above: Competitive – Home & Away Rounds + Top 4 Finals (3 week final series)**
  - 6-team = 3 x round cycles
  - 8-team = 2 x round cycles (3 for BBC)
  - 10-team = 2 x round cycles
  - 12(+)-team = 1 x round cycles then Split for 1 x round cycle; (becomes two divisions each with finals)





# WHY DO WE HAVE TO PLAY DOUBLE HEADERS?

- Senior Men: Because you asked for it!
- Other teams: Because divisions have been structured to ensure competitive games (smaller age groups, few teams)
- 21 weekends (including Easter) b/w April 1 and August 31
- Can only fit 18 games + finals in with games on the June long weekend, July school holidays and with one double header
- Washouts mean more double headers; State cup may as well
- We don't have a field available for night games
- There aren't enough night fields in the district to avoid double headers





# Re-Scheduling of games by request

- MUST be played by 30<sup>th</sup> June.
- Must be submitted 21-days prior to original match date/time.
- We don't have a night field available



# REGRADING

- Automatic review for the u9-u11 and u8 girls
- No regrading at all for senior teams
- Some possibility of a review and move for an individual team in the u12-u16 age groups
- Some competitions have a natural split (only applies to 11/12/13 team comps)



# Red Cards

- Match Official **Send-off** (Red Card) **Reports** will be dealt with by the **Executive** with a **Penalty Offer** made to the Club for the individual(s) concerned.
- The Club will either accept or reject this Penalty Offer (rejection goes to Judiciary panel – costs apply)
- Fine for red cards will be passed on to the player/tea,
- Zero tolerance for violence, aggression
- Everyone has signed the code of conduct





# PAPERWORK AND MONEY STUFF

Match sheets and Ref payments



# MATCH SHEETS

- Pre-populated match sheets from Compman with all details
- These will be emailed each week and available via dropbox
- HOME games:
  - you must bring to arrive with the pre-printed match sheet;
  - referee to complete referee and ID details and results
  - **CHECK the results carefully before leaving ground**
  - You can add players (playing up) and must cross out players who are not there
  - **Return the match sheet to the EWEN PARK canteen by 5pm Sunday** FOR ALL GAMES (we need it, and you need us to need it for ref payments and for results)
- AWAY games:
  - Still bring a pre-printed match sheet
  - get the referees to fill in their ID details as proof of payment
  - Fill in the results for your records and return to EWEN PARK canteen by 5pm OR with your next home match sheet



# MATCH SHEETS: 1



## Canterbury & District Soccer Football Association

To be printed and completed in blue or black and not using ink jet printer or water soluble pens.

To reach CDSFA: PO Box 973, Ashfield NSW 1800

Refer to the association By-Laws for team sheet delivery timelines.

Match won by:

Ground: **Beaman Half 8**

Time: **09:00 AM**

Grade/Div: **10Girls/2**

Round: **1**

Ground Official's Name:

Sunday 02 April 2017

Home Team: **Hurlstone Park-A**

Marshals's Signature:

Score

Away Team: **Hurlstone Park-B**

Marshals's Signature:

Score

| ID Check | Reg. No. | Player Registered with Team | Shirt No. | YC | RC |
|----------|----------|-----------------------------|-----------|----|----|
|          | 78100484 |                             |           |    |    |
|          | 81073249 |                             |           |    |    |
|          | 78044518 |                             |           |    |    |

| ID Check | Reg. No. | Player Registered with Team | Shirt No. | YC | RC |
|----------|----------|-----------------------------|-----------|----|----|
|          | 82863168 |                             |           |    |    |
|          | 78128691 |                             |           |    |    |
|          | 82861808 |                             |           |    |    |





# MATCH SHEETS 2



| Normal Team/Div | Substitute players from Different Teams | Shirt No. | Card<br>Y R |  | Normal Team/Div | Substitute players from Different Teams | Shirt No. | Card<br>Y R |  |
|-----------------|---|-----------|-------------|--|-----------------|---|-----------|-------------|--|
|                 |   |           |             |  |                 |   |           |             |  |
|                 |   |           |             |  |                 |   |           |             |  |
|                 |   |           |             |  |                 |   |           |             |  |
|                 |   |           |             |  |                 |   |           |             |  |

  

|  |  |
|--|--|
| <p style="text-align: center;"><b>Injuries</b></p> <div style="border: 1px solid black; height: 100px;"></div> | <p><b>Comment:</b></p> <div style="border: 1px solid black; height: 150px;"></div> |
|--|--|

  

|                     |            |
|---------------------|------------|
| Referee Name        | ID Number: |
| Assistant No.1 Name | ID Number: |
| Assistant No.2 Name | ID Number: |

  

Grade/Div: **10Girls/1**

Away Team to tear-off and retain

Round: **1**    **02/04/17**    **10:00 AM**

  

|                           |                           |
|---------------------------|---------------------------|
| Home Team                 | Away Team                 |
| <b>Hurlstone Park</b>     | <b>Russell Lea</b>        |
| Home goals                | Away goals                |
|                           |                           |
| Home manager's signature: | Away manager's signature: |
|                           |                           |

Ignore this unless referee or opposition insist (bring back your whole copy of match sheet in tact if possible)



# AFTER THE GAME

- Encourage a sporting attitude regardless of outcome – set an example for parents/kids
- CHECK the match sheet carefully
  - The ref should fill in the score in numbers and words
  - Initial the score, sign the match sheet
  - Check the referee has filled in ID number
  - Check that any incidents/injuries are recorded
- HOME SHEETS: Return to Ewen Park by 5pm Sunday
- Collect your ID cards, then check you have collected them, then check again!
- Record your result to the club via the on-line portal (details to be provided by Neil)



## REFEREE PAYMENTS: (U10 AND ABOVE)

- Managers organise the referee payments in cash for each game
- Reimbursed by the club
  - You only pay formal referees and assistants;
  - If a non-official does the ref or assistant ref job, and you pay them, you will **not** be reimbursed;
  - Official referees will be in CDSRA uniform and have and ID number/card





# EACH TEAM TO PAY THE FOLLOWING (THIS IS ON OUR AND CRA WEBSITE)

| Grade/Division | Referee Fee | Assistant |
|----------------|-------------|-----------|
| Referee Fee    |             |           |
| Under 10       | \$15.00     | \$5.00    |
| Under 11       | \$15.00     | \$5.00    |
| Under 12       | \$20.00     | \$10.00   |
| Under 13       | \$20.00     | \$10.00   |
| Under 14       | \$20.00     | \$10.00   |
| Under 15       | \$25.00     | \$15.00   |
| Under 16       | \$25.00     | \$15.00   |
| Under 17       | \$30.00     | \$15.00   |
| Under 18       | \$30.00     | \$15.00   |
| U21/WIL        | \$35.00     | \$17.00   |
| AA/AAW         | \$35.00     | \$17.00   |
| O30 Women      | \$35.00     | \$17.00   |
| Over 35s       | \$35.00     | \$17.00   |
| Over 45s       | \$35.00     | \$17.00   |
| BBC/GMT        | \$40.00     | \$20.00   |
| Junior Girls   | As per age  |           |



# WEEKLY REF PAYMENT PROCESS



## 1. Day before Game:

- Print the match sheet
- Get three envelopes
- Put correct cash in each;
- Write on front the role + money

## 3. After final whistle:

- Make sure you have ref details and result;
- Record via on line process
- Return sheet to Ewen Canteen before 5pm Sunday

## 2. Before Kick-off:

- Give envelope to Ref & assistant Refs
- Get Ref & assistant refs to fill in their details on the match sheet

## 4. What happens next?:

- Ref & Assistant refs are logged for each game based online process
- Reconciled via match sheet
- Neil pays each team correct money for each team by Thu each week



## HPW 2017 Results & ref payment submission

Welcome to the HPW 2017 Results and referee payment submission

Please note that if you do not see the 'THANK YOU' message after submitting this request, it has not worked.

\* Required

### Round (as printed on the match sheet) \*

### Your team \*

|            | n/a                   | U8                    | U9                    | U10                   | U11                   | U12                   | U13                   | U14                   | U15                   | U16                   |
|------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Age (8-16) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

|           | n/a                   | WIL                   | U17                   | U18                   | U21                   | AA                    | BBC                   | O30                   | O35                   | O45                   |
|-----------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Age (>16) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

### Division \*

|  | 1                     | 2                     | 3                     | 4                     | 5                     | 6                     | 7                     | 8                     |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

### Team code

|  | n/a                   | A                     | B                     | C                     | D                     |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

### Male, or female team? \*

- ☐ Mixed, Boys or Men  
☐ Girls or Women

### Your game

#### Opposition \*

eg HPW 035/58

#### Were you the Home team? \*

- ☐ Yes  
☐ No

#### Ground

eg, Callan Park or Ewen Park

#### Day of the week \*

- ☐ Saturday  
☐ Sunday  
☐ Midweek

#### What date was your game played \*

 

#### Result \*

If the game started but will need to be replayed, pick 'Abandoned'

- ☐ Home team win  
☐ Away team win  
☐ Draw  
☐ Home team forfeit  
☐ Away team forfeit  
☐ Abandoned  
☐ Washed Out

#### Home team goals scored \*

0 or more

#### Away teams goals scored \*

0 or more

#### Payments made \*

- ☐ Centre Referee  
☐ Assistant Ref 1  
☐ Assistant Ref 2  
☐ None made

#### Non Standard CDSFA Ref payments

If your ref payment was non standard, please provide

#### If Trial game - who should get the refund

Trial games often have irregular team names.

Submit

Never submit passwords through Google Forms.

<http://hurlstoneparkwanderers.com.au/coaches-managers/referee-payments-schedule-for-cdsra-appointed-officials/>





# WHAT NEXT?

1. Provide your bank account to Neil; or
2. Email you bank account details to [HPWPayments@gmail.com](mailto:HPWPayments@gmail.com)
3. We have a strict privacy policy to ensure your bank account details remain private
4. Any issues, please email to [HPWPayments@gmail.com](mailto:HPWPayments@gmail.com).  
Never to any other email address
5. Enjoy the season and fill in the match sheet slowly and clearly



HURLSTONE PARK  
**WANDERERS**  
FOOTBALL CLUB



# BUILDING THE HPW CULTURE



- Let Kids Be Kids: <https://www.playbytherules.net.au/let-kids-be-kids>
- Newsletter : share your team's stories
- Social media
  - Twitter @HPWanderersFC
  - Facebook: <https://www.facebook.com/HurlstoneParkWanderers>
  - Instagram: @hurlohpw
- Inclusion Gala Days planned for 2017 for special needs players







# TEAM RESPONSIBILITIES: DRESSING FIELDS

- Field Set up & Pack Up – First and Last Teams of the day must provide volunteers to set up the fields.
  - Ewen Park Small Sided Games (u6 to u7)
  - Ewen Park Mini Fields (u8 and u9)
  - Beaman Mini and Half Fields (u8g, u9g, u10 to u11)
  - Ewen Park Beaman and Blick Full Fields (u12 to over 45's)
- Ground managers will supervise
- Training in proper care of portable goals for u6-u11



HURLSTONE PARK  
**WANDERERS**  
FOOTBALL CLUB





# TEAM RESPONSIBILITIES: BBQ

- BBQ – Saturday and Sunday Morning
  - BBQ is an important fundraiser and key part of community atmosphere at our home games
  - All teams will have at least one 2 hour BBQ duty roster
  - BBQ duty may include canteen assistance: recommended to have at least 4 volunteers available for each hour
  - Teams will be allocated as far in advance as possible.
  - Children should not staff the BBQ
  - We aim to allocate each team equally across the season, and close in time to when your team is playing at Ewen.
  - ***TEAMS THAT DO NOT FULFILL THEIR BBQ DUTIES WILL FORFEIT THEIR NEXT GAME***



HURLSTONE PARK  
**WANDERERS**  
FOOTBALL CLUB



# Players Pledge



- Our expectation is that every Player reads and understands their code of conduct and the players pledge.
- Reality is probably a little different, but we'd like you to go back to your teams, and before the first game, simply remind them of the code of conduct.





# Create the right environment to promote enjoyment

Players, parents, spectators and officials create positive sporting environments by:

**Being a good sport: applaud effort and good play by both teams**

Controlling your temper

Not using bad language or make derogatory remarks.

**Respecting your opponent**

Treating your opponent the way you would like to be treated

Thanking the opposition at the end of the game

Remember this is grassroots football played for the love of the game





# Captain – Rights & Responsibility

- There is NO right of a Captain to challenge & question the decisions of Match Officials. There has NEVER BEEN such a right.
- FIFA on several occasions has issued memorandum on the rights & responsibilities of captains – there are no “special” rights. They are a merely a player but one with greater responsibilities.
- Not a spokespersons for their team – expected to be a positive role model who assists controlling the behaviour of the players in their team.



# Game Day

- Representing HPW – Code of Conduct.
- Ensure that your spectators offer positive encouragement.
- RESPECT Officials – always – they are human, and many are (our) kids.
- Assist with Field SET-UP or Pack up if you are the first/last game.



# Charity Round 2017

Support the Club as we look to foster philanthropy and build inclusive culture across our teams.

When: May 20/21

How your teams can get involved and support:

- Buy and wear pink socks and or Charity Jersey (Need commitment and sizing early April)
- Donations via GoFundMe
- Attend Charity Trivia Night 19 May @ PBC



More information:

<http://hurlstoneparkwanderers.com.au/charity-round-2017/>



Charity Night tickets:

<https://hurlerscharitytrivianight2017.eventbrite.com.au/>

Contact: Marin @

[fundraising@hurlstoneparkwanderers.com.au](mailto:fundraising@hurlstoneparkwanderers.com.au)





# RAINBOW ROUND

## Support Rainbow Round of Sport

LGBTI prejudice is still a problem in sport - and that's unacceptable. Discrimination is robbing us of talent on the field and hurting fans off it. If you love sport, Rise Up and lace up to make everyone feel welcome. Wear Rainbow laces for the Rainbow Round of Sport between during the rounds set of **Saturday 8 April** and **Sunday 9 April 2017**.

In support of Rainbow Round of sport for LGBTI in Sport we have ordered 400 pairs of Rainbow laces that players and teams are able to wear. Laces are open to any player and team that would like to support this initiative, on a first in basis, for a Gold Coin donation. Donations will be made to a LGBTI Rights group. If you would like a pair of laces for yourself or a set for your team email:

[newsletter@hurlstoneparkwanderers.com.au](mailto:newsletter@hurlstoneparkwanderers.com.au)

For more information on Rainbow Round of Sport visit: <https://www.skins.net/au/rainbow-laces/>



LACE UP  
**FOR THE LOVE OF SPORT**

pridein**sport**

SKINS  
RISE UP



#RainbowLaces





# Team Sponsorship



## Approved Club Kits and Team Specific Sponsorship

The club has embarked on a three year deal with Stanno to refresh our entire range of shirts. No other supplier kits will be allowed to be worn by Club teams. Personalised Stanno shirts can be purchased.

If your team is thinking of obtaining individual team level sponsorship, the club asks that you follow these rules:

- Non Club Sponsors logos are not permitted on the front of HPW shirts.
- Approved Sponsorship logos are allowed on the sleeves of the shirt, and on the shorts only.
- All request for team specific sponsorship deals, must be sent to the committee for review and approval.

Should you have any questions or requests  
email: [president@hurlstoneparkwanderers.com.au](mailto:president@hurlstoneparkwanderers.com.au)



*Stanno Porto - Home Shirts 2017-2019*





# What do we need?

## Volunteering

- Ground managers!!!!
- Coaches for some Junior Teams
- Assistance with Running the BBQ.
- Assistance with Running the Inclusion Days

## Communication

- Social – send us photos and stories for the newsletter etc
- Follow HPWanderers on Twitter #GoHurlo and let us know how your going.

## Aiming for zero red cards

- Player behaviour / NO DH policy